

Avita Community Partners  
Board of Directors Meeting Minutes

DATE: August 27, 2025	TIME: 6:10 PM
PLACE: Avita Administrative Offices and Zoom	PRESIDING: Samantha Turner, Chair

Attendance

Kandy Bond	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Monika Knight	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	UNFILLED (Hart)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Barbara Bosanko	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Rachel Mathis	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Kim Stephens	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Angie Brown	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Bobby Mayfield	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Samantha Turner	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Kathy Cooper	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Lisa McCall	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	David White	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
David Owens	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Penny Penn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Carol Williams	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Brenda Hochmuth	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Joe Perkins	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Kelly Woodall	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Executive Team Member Attendance

Greg Ball	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Lori Holbrook	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Don Reimer	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Cathy Ganter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Cindy Levi	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Michael Foust	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Allan Harden	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Hannah Quinn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items
Call to Order	The Board Meeting was called to order at 6:10 PM by Samantha Turner, Chairman. Hetal Patel from DBHDD attended the meeting.
Quorum	A quorum was present with 11/17 members.
Approve Agenda	Motion to approve the agenda made Barbara Bosanko, seconded by Brenda Hochmuth, was unanimous.
Approval of Minutes	Motion to approve the minutes from July 23, 2025 was made by Monika Knight, seconded by Barbara Bosanko. Passed unanimously.
Board Chair Report	Samantha Turner had no report.
Swear in new board member	Samantha Turner recited and signed her oath of office.
CEO Report	<p>Congratulations to Avita for receiving the inaugural Open Minds Community Impact Through Innovation Award at the Service Excellence Institute in Long Beach, California on August 13<sup>th</sup>. The award was presented by Josh Schoeller, CEO of QualiFacts. Avita has utilized the QualiFacts electronic health record, the CareLogic Platform, since 2008. Anne Campbell, Don Reimer, Cathy Ganter and I were honored to accept the award on behalf of the Avita Team. Avita's BHCC was challenged to develop a process flow and monitor the revenues produced in the Crisis Service Center. To accomplish a successful flow and monitoring system, integration of a performance-based dashboard system was developed and implemented. Multiple Avita departments were engaged in this work including: Information Systems, IT, BHCC staff (nurses, therapist, direct care staff, security, med providers), Care Management (compliance), and Executive Team members. We also utilized feedback from client surveys, auditors, medical contractors and law enforcement to inform our work. We set-up a project plan in Microsoft Teams to effectively organize and manage deliverables and actions items. Because of the success of this project, dashboard tracking systems are being implemented across Avita's service lines.</p> <p>The Georgia Association of Community Service Boards held its annual Strategic Planning Session at Jekyll Island August 3<sup>rd</sup> – 5<sup>th</sup>. CSB Strategies for the next 2 years include:</p> <ul style="list-style-type: none"> <li>• CSBs in Georgia are the network of choice delivering life changing care supported by data (Public Information and Policy Committee)</li> <li>• GACSB offers members a trusted network of support and resources (Executive Committee)</li> </ul>

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	<ul style="list-style-type: none"> <li>• Modernize Georgia’s regulatory framework to ensure safety, quality &amp; outcomes in cost effective ways (Clinical Operations Committee)</li> <li>• CSBs have a high-quality workforce (Administrative Operations Committee)</li> </ul> <p>Avita is exploring the opportunity to join with other CSBs to form a Clinically Integrated Network (CIN). Alera Health is forming the network in Georgia and is soliciting the participation of CSBs to join ONEcare. A CIN brings together similar providers to share data that allows each provider to improve patient care for complex patients by conducting community outreach, supporting care transitions, organizing poly pharmacy, and addressing social obstacles to health. Cathy Ganter has agreed to participate on the steering committee.</p> <p>August was a great month for Avita new hires! There were 28 new Avita employees in attendance at our new hire orientation. They were joined by 7 contractors and 2 student interns. The Large Training Room was full and it was great to welcome so many new employees. Thanks to our Human Resource Department for coordinating everything necessary for all these new hires.</p> <p>We received additional information regarding the change in Georgia’s authorization process for IDD services, changing from the IDD CONNECTS System to the Therap Platform. That system will be utilized by all IDD providers. DBHDD is also offering to cover the cost for Providers to transition their electronic health record for IDD services to Therap for the next 3 years. This would mean that Avita would utilize 2 different electronic health records, one for behavioral health (CareLogic) and a different one (Therap) for IDD services. Our team was very impressed with the functionality of Therap. We have one more meeting coming up with Therap before making a final decision.</p> <p>Avita plans to increase its marketing and social media presence. We’ve entered into a contract with Kreative Soul Studio to expand our social media posts to several per week and respond to messages received via the social media platforms. This will expand our reach and help inform the communities on the services we offer.</p> <p>Avita will be partnering with the Center for the Visually Impaired to offer space for them to conduct specialized low vision screenings and occupational therapy sessions to assist those with low vision to enhance their activities of daily living skills. An Optometrist and Occupational Therapist will schedule appointments at Avita’s Administrative office one day every other month to offer these services. They will be provided free of charge and we can refer any of our clients in need of these services.</p> <p>A few months ago, leadership was involved in advocacy surrounding proposed changes by the Georgia Composite Board that licenses and regulates licensed professional counselors, clinical social workers and marriage and family counselors. We reached out to Commissioner Tanner to solicit his support to ensure proposed changes don’t negatively impact our clinical workforce. In discussion with the Governor’s Office, Commissioner Tanner was informed of an opening for a Licensed Marriage and Family Counselor (LMFT) on the Georgia Composite Board. He called me and asked if I could recommend an LMFT for this position. Sherilyn Queen of Avita will be appointed to this 10-member Statewide Board. Sherilyn is a clinician working at Avita’s Cumming and Dawsonville Outpatient Clinics. She will represent Avita and the other CSBs on this Board.</p> <p>Cathy, Hannah and Cindy met with DBHDD’s IDD Leadership Team at the Region 1 Field Office on August 19<sup>th</sup> to discuss Avita’s interest in providing residential support to individuals with IDD and complex co-occurring medical or behavioral needs. DBHDD wants to work with one CSB per region to pilot these higher-level services. We expressed concern regarding placing several individuals with complex behavioral challenges under one roof and offered the concept of a tiny home community with smart home technology for monitoring. Director Wakefield is very interested in exploring this possibility. The likely location will be alongside of Avita’s Administrative office where we have a total of 9 acres of land.</p>

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	<p>Cathy and Cindy represented Avita at a legislative luncheon hosted by MedLink in Cumming on August 7<sup>th</sup>. Georgia's Secretary of State, Brad Raffensperger was the keynote speaker. He shared his personal experience supporting his son who struggled with drug addiction which eventually took his life with a fentanyl overdose. He also shared that his wife has experience working at a day care for children with special needs. Sounds like he would be a good advocate for our services. A little trivia fact..... he was born and raised in the same little hometown as me in western Pennsylvania!</p> <p>Next month Avita will be starting it's first pilot utilizing artificial intelligence. In partnership with Mila Health, we will be utilizing an electronic bot called Mila to place follow-up phone calls to all new Avita clients. Mila will call to thank them for choosing Avita and answer any questions they may have following their first appointment. She will then make 2 more contacts prior to their second appointment to encourage them to attend that second appointment and troubleshoot any challenges or barriers to their attendance such as transportation or other conflicts. Historically our return rate for second appointment is only 50%. Our goal in using Mila is to improve that rate to 75%.</p> <p>There was a change to the committee structure of the Behavioral Health Reform and Innovation Commission this past legislative session. The workforce and involuntary commitment committees were discontinued and replaced by IDD and Substance Use committees. My committee appointment was changed from the workforce updates to the Planning List, Urgency Tool, and new waiver projects.</p> <p>We'd like to recognize the following staff for going "Above and Beyond": Kenneth Sill, Leisa Warren, Gessica Gaddis, Barbara Demetrician, Kalyn Beasley, Danny Thackston, Ginger Roach, Angelica Teal, Reese Vinson, and Sara Greenway. Thanks for all you do!</p>
Financial Update	<p>Greg Ball reviewed the following in his report:</p> <ul style="list-style-type: none"> <li>• July saw a \$2.093 million surplus. \$1.762 million of it was from the Employee Retention Credit payment from the Federal Government.</li> <li>• Current year revenues are \$344,000 above prior year's revenues. (this removes the one time payment of \$1.762 million) This is a 10.8% increase Year over Year.</li> <li>• Current year expenses are \$95,000 which is a 3.2% increase above prior year expenses.</li> <li>• Our Key Performance Indicators (KPIs) continued to exceed the targets established by DBHDD: <ul style="list-style-type: none"> <li>○ Cash on Hand is 111 days--well above the 30-day minimum</li> <li>○ Current Ratio – 11:1</li> <li>○ Days of Covered Expenses – 105 days –well above the minimum of 60 days</li> <li>○ Long Term Debt Ratio – .14:1 – well below the maximum of 2.5:1</li> </ul> </li> </ul>
Strategic Plan Report (every 6 months)	<p>Cathy Ganter shared the following highlights of the 4 page plan:</p> <p>Learning and Growth Goals she pointed out that the Glue Committee is working on a possible YouTube video showing the positive aspects of working for Avita.</p> <p>Processes included reminding everyone of next May CARF will come for re-accreditation.</p> <p>Financial status numbers are all above goals.</p> <p>Customer engagement (1.4) is at 81% and exceeds 70%.</p>
Corporate Compliance	<p>Cathy Ganter shared the following:</p> <p><u>Patterns &amp; Trends</u></p> <ul style="list-style-type: none"> <li>• Internal reports increased – 77 &lt; 85</li> <li>• External reports increased – 1 &lt; 2</li> <li>• Subject area increases: <ul style="list-style-type: none"> <li>• Service Quality – 31 &lt; 40</li> <li>• Management Practices – 4 &lt; 12</li> </ul> </li> <li>• Subject area decreases: <ul style="list-style-type: none"> <li>• Health and Safety – 42 &gt; 35</li> <li>• Business Practices – 1 &gt; 0</li> <li>• Work Environment Issues – 0 = 0</li> </ul> </li> </ul>

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Committee Reports:	<p><b>Finance:</b> Brenda Hochmuth was nominated the chair for FY26. She reported that the meeting included understanding the cash investments and the Employee Retention Credit payment of \$1.762 million.</p> <p><b>Governance:</b> Monika Knight was selected as the chairperson. She reported that they discuss and will bring to next months meeting an annual look at each county's in-kind and cash contributions that affects our 4 elected positions in rank. She also advised individuals to look for an email regarding Cindy Levi's performance review and fill it out.</p> <p><b>Client and Community Relations:</b> Kim Stephens was elected chair of this committee. She reported on the IDD events, BHCC issues, Outpatient services and IT updates.</p>
Announcements	Updated Board of Director binders were distributed to everyone present.
Adjourn at 7:25 pm	Kim Stephens made a motion to adjourn, seconded by Barbara Bosanko. Unanimously passed.

*Samantha Turner*

September 24, 2025

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Presiding Officer Signature, Chair, Samantha Turner

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Date Approved

Respectfully submitted,

*Hariah Hutkowski*

Hariah Hutkowski, Recording Clerk